



ASPEN 360™

ZeroTouch Invoice Processing

Making the Transition from Back-end Imaging to Advanced AP Automation

The future of AP processing is crystal clear; it will revolve around paperless invoices and fully automated workflows; but there are practical issues that will determine just how fast each organization adopts this change. ASPEN 360 enables these companies to seamlessly transition through each step on the accounts payable automation continuum.

Which ASPEN 360 Edition is right for your AP department?

If your AP Department is not ready for a workflow solution but wants to get the benefits of virtual electronic filing, you may want to start at the beginning of the AP continuum with the AP-Virtual File Edition (AP-VFE). This solution provides you with the ability to electronically file documents such as invoices, journal entries, and expense reports through a Software-as-a-Service application.

If your AP Department wants to embark on an affordable, entry-level imaging and workflow solution, the AP-Select Approver Edition (AP-SAE) is the next step. It provides you with a complete workflow solution that incorporates AP best practices to electronically route invoices for approval. The AP-SAE enables you to take advantage of

workflow technology typically found in solutions used by Fortune 500 companies, but at a fraction of the cost.

For more complex routing and workflow capabilities that may vary from AP best practice routing needs, the AP-SmartRouting Edition (AP-SRE) is the right solution. It gives you the ability to configure complex routing rules that programmatically route invoices to the right person throughout the approval process.

The final step on the AP continuum offers the ultimate package in workflow features. The AP-Straight Through Edition (AP-STE) provides you with automatic 3 way matching and exception handling along with the ability to fully streamline your AP process by using the ASPEN 360 Straight Through Processing technology.

Accounts Payable Automation Continuum

Integrate Advanced Features at Your Own Pace

The ASPEN 360 AP solutions enable companies to progress through each step on the AP automation continuum. When you need to add more advanced features, you can easily expand to one of our more robust solutions. .



Archive Systems, Inc. ▪ 800.899.3975 ▪ info@archivesystems.com ▪ www.archivesystems.com

Accounts Payable Evolution Chart

ASPEN 360™ AP Editions Features	Virtual File Edition	Select Approver Edition	Smart Routing Edition	Straight Through Edition
SaaS Based Delivery	✓	✓	✓	✓
Imaging and Virtual Filing	✓	✓	✓	✓
Virtual Access and Reporting	✓	✓	✓	✓
Invoice Virtualization Center	✓	✓	✓	✓
Workflow Integration to Your ERP / AP Systems		✓	✓	✓
Best Practice Business Routing Rules		✓	✓	✓
Delegation of Authority Routing		✓	✓	✓
Customized Business Routing Rules			✓	✓
Self-Service Vendor Portal			✓	✓
Imagine Enablement of Existing AP System			✓	✓
Automatic 3 Way Matching & Exception Handling			✓	✓
Straight Through Processing — No Processor Required			✓	✓

AP departments can start out at any level on the Accounts Payable Evolution chart and seamlessly upgrade to enhanced editions of ASPEN 360 as their business needs change.