

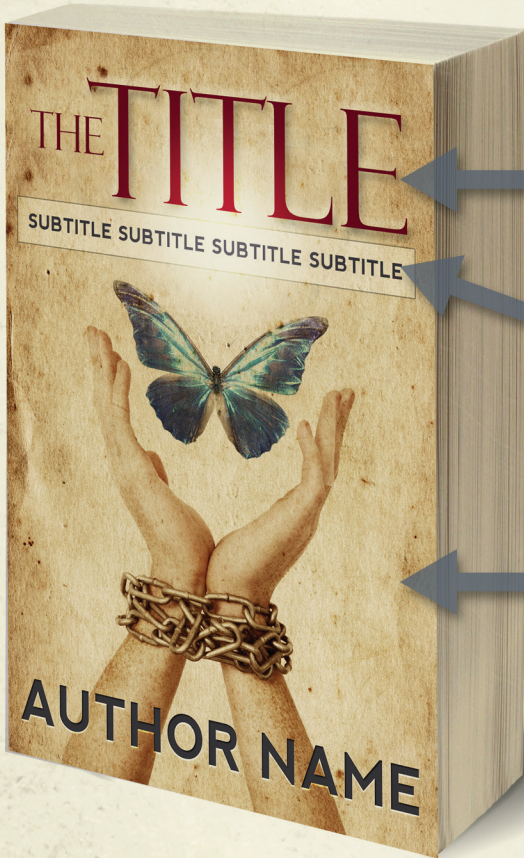
# Checklist

Items with an \* must be included



## Manuscript\*:

Upload your manuscript in one Microsoft Word or Text file. Make sure everything is in order and ready for readers.



## 2. Title\*:

This is the title of your book.

## 3. Subtitle:

Don't have a subtitle? Leave this section blank, we'll get the message.

## 4. Cover Idea:

Do you have an idea or a specific image you would like to use? Explain your idea or skip this step to leave it to the professionals.

## 5. Cover Image:

This is where you can upload your own image; images must be at least 6"x9" at 300 dpi. If you don't have an image, don't worry, that's what we're here for.

## 6. Description\*:

This is what customers will read on sites like Amazon and Barnes & Noble. This is also the information that will appear on the back of your book. We suggest a headline and up to two paragraphs. Remember, this needs to fit on the back of the book. While you might have a lot to say about your book, condense it to a couple of paragraphs so readers want more!

## 7. Author Bio:

In a few sentences tell us a little about yourself. Maybe it's your history or why you're an expert in the field your book is about. Feel free to include an extended Author Biography inside your book. If you would like to include an author photo, you may upload one.

